

# UPCOMING WORK AT \$SAMPLE - Property name

From Triple B Co, LLC

## What to expect

We're pleased to let you know that asphalt work is scheduled for our shared parking area. Our team will mill and overlay the surface to restore a smooth, safe driving surface for all residents and visitors. You can expect heavy equipment during the work window — our crew will keep the site organized and minimize disruption.

## Parking instructions

During active work days, please relocate all vehicles from the affected areas as noted in the phase schedule below. Do not park on freshly sealcoated sections — the surface will be tacky and vehicles will be marked. Our foreman will post signage at each entrance with real-time updates.

## Phase dates

<b>Phase 1</b>	\$SAMPLE - Start date	\$SAMPLE - End date
<b>Phase 2</b>	\$SAMPLE - Start date	\$SAMPLE - End date
<b>Phase 3</b>	\$SAMPLE - Start date	\$SAMPLE - End date

## Sealcoat dry time

Once sealcoating is applied, please allow the stated dry time before driving on treated areas. Foot traffic may resume sooner.

Estimated dry time: \$SAMPLE hours

<b>Board / HOA Contact</b>	\$SAMPLE - Contact name
<b>Phone</b>	\$SAMPLE - Phone number

## Additional notes

We appreciate your patience as we improve our shared spaces. This project will extend the life of your pavement and enhance the overall appearance and safety of our community.

\$SAMPLE - Any extra notes for residents...